



APPLICATION TO BECOME AN AUTHORISED MOBIUS INSTITUTE MRT INSTRUCTOR

ATC199 Version 3

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Application to become an authorised Mobius Institute MRT Instructor

In order to be authorised to teach Mobius Institute Maintenance Reliability Transformation (MRT) courses, instructors must be suitably qualified and experienced. Please refer to the criteria below and provide relevant details of your experience.

Qualification Requirements for Instructors

Instructors should meet the following qualification criteria:

To become an instructor for **Preparing for MRT**

- **Must** have completed ARP-A Training course in FULL
- **Must** have completed Solo Package for MRT in FULL
- **Must** be Certified in either ARP-A or ARP-E or ARP-L
- **Must** be Certified in Mastering MRT
- **Must** have an exam score of 80% or more for the Mastering MRT exam

To become an instructor for **Mastering MRT**

- **Must** have completed ARP-A & ARP-E Training course in FULL
- **Must** have completed Solo Package for MRT in FULL
- **Must** be certified in either ARP-E or ARP-L
- **Must** be Certified in Mastering MRT
- **Must** have an exam score of 80% or more for the Mastering MRT exam

In addition to the above, instructors should have experience training people in Condition Monitoring, Maintenance or Asset Reliability, and a minimum of 5 years work experience in Condition Monitoring, Maintenance or Asset Reliability (actively involved in working in a plant or consulting).

Instructors are also required to complete the instructor induction course provided to them upon approval.

If you have a Mobius Institute Student account, please **ensure** that you have updated your current work experience to your record for review upon submission of this application.

Approval Process for Instructors

Approval of instructors shall be at the discretion of Mobius Institute.

Following review of this application, approval may be granted or denied by Mobius Institute. The applicant will be informed in writing of the decision. Approval shall not be unreasonably denied.

Approval, if granted, is valid for a period of five (5) years.

Proposed Instructor details and Experience

Name of proposed instructor: _____

Name of Training Centre: _____

Mobius Institute Student ID: (if you hold one) _____

E-mail: _____

Please provide details of your ARP certifications and other condition monitoring certifications that have **not** been issued through Mobius Institute Board of Certification (MIBoC). Please attach copies of certificates as evidence of certification:

Certification Body	Title of Certification	Category	Date of Certification	Certificate Number or ID

Please provide details of other relevant asset reliability and condition monitoring courses you have undertaken. (please add another sheet if more space is required)

Please describe any role(s) you have held in the following positions: maintenance manager, maintenance planner or consultant to a maintenance department.

Responsibilities of an Instructor

The instructor shall:

- a) be familiar with the Mobius Institute MRT training program;
- b) have a thorough knowledge of the relevant training methods;
- c) be able to communicate effectively both in writing and orally (through an interpreter if necessary) in the language of training;
- d) make impartial and non-discriminatory technical presentations;
- e) ensure that the integrity of Mobius Institute training materials is not compromised in any way;
- f) ensure that the delivery of training does not promote specific commercial products or services;
- g) provide and encourage students to complete course evaluation survey sent to them upon completion of the course for relevant feedback
- h) ensure that students sign a training course attendance sheet, and ensure this is uploaded to the appropriate course for review and approval.
- i) undergo an annual audit and correct any non-conformances in a timely fashion (as per audit guidelines).

Confidentiality

Except as required by Mobius Institute or by law, information gained in the course of training activities about a particular person shall not be disclosed to a third party without the written consent of that person. Where the law requires information to be disclosed to a third party, that person shall be informed of the information provided as permitted by the law.

The instructor **must** complete a Mobius Confidentiality and Intellectual Property Agreement (IDR049).

Mobius Institute MRT Instructor Code of Ethics Agreement

Individuals who administer and/or conduct training according to the Mobius Institute training program shall recognize the precepts of personal integrity and professional competence according to international principles.

Accordingly, I _____ (full name of instructor)

declare that I will:

- a) perform my professional duties without bias and commercialism whether it be for products or services;
- b) undertake only those training duties for which I am competent by virtue of my training and experience;
- c) conduct myself in a responsible manner and utilize fair and equitable business practices in dealing with colleagues, clients and associates;
- d) protect to the fullest extent possible, consistent with the well-being of the public, any information given to me in confidence by an employer, client, colleague or member of the public;
- e) refrain from making any unjustified statement or from performing unethical acts which would discredit the Mobius Institute training programme;
- f) avoid conflicts of interest with any employer or client, and if such conflict should arise in the performance of work, inform the affected persons promptly of the circumstances;
- g) strive to maintain my proficiency by updating my technical knowledge as required to properly perform condition monitoring measurement and analysis techniques; and
- h) ensure that end-user confidentiality is conserved if their data are used in training materials, unless there is a prior agreement.

(Signature of Instructor)

(Date)

Mobius Institute to Complete

Application Processed by: _____

Category Approved to Instruct: _____

Approval date: ___/___/_____

IDR049 Completed: