



# COMPLAINT/ APPEAL APPLICATION FORM

ED010 Version 3

Accreditation Manager  
[miboc-accreditation@mobiusinstitute.com](mailto:miboc-accreditation@mobiusinstitute.com)

## Complaint/Appeal

Please complete the details below, then either print or save and e-mail the form as an attachment to the Certification Manager at the Mobius Institute Board of Certification (**certification.manager@mobiustitute.com**)

The complaint/appeal will be addressed according to *ED007 - Procedure for Complaints and Appeals* (available from the MIBoC website).

Type of Complaint/Appeal	
Complaint	Appeal
<input type="checkbox"/> criticism of MIBoC procedure	<input type="checkbox"/> against failure to certify
<input type="checkbox"/> criticism of MIBoC Examination Centre	<input type="checkbox"/> against failure to renew or re-certify
<input type="checkbox"/> criticism of MIBoC certificate holder	<input type="checkbox"/> against withdrawal or cancellation of certification

Details of Complainant/Appellant	
<b>Full Name:</b>	
<b>Address:</b>	
<b>Phone (incl country code):</b>	
<b>E-mail:</b>	

## Nature and Details of Complaint/Appeal

*(Please provide as much details as possible; use additional pages if required)*

**Office use only:**

- Have advised receipt of documents to person making complaint/appeal \*\*within 10 days of application receipt.
- Panel to meet, review and decide on action \*\*within 42 days of application receipt.
- Provided a written statement of the appeal findings, including reasons \*\*within 10 days of meeting.