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# **Condition Monitoring Certification Renewal**

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## Introduction

Condition Monitoring certification lasts for 5 years, after which the certificate may be renewed for a further 5 years provided the conditions outlined below are met.

Renewal can be applied for any time in the last 6 months of the certification period, and the 5-year renewal period starts from the date of the certification expiration.

Appeals may be made against failure to renew a MIBoC Certificate. The procedure for Complaints and Appeals is contained in *ED007 – Complaints/Appeals Procedure*.

## Terms and Definitions

**Significant Interruption** – an absence from (or change of) work activity which prevents the holder of MIBoC certification from practising the duties corresponding to the scope of the certification for a continuous period in excess of 365 days, or a number of periods exceeding two years.

*NOTE: Legal holidays, or periods of sickness or courses of less than thirty days are not taken into account when calculating the interruption*

## Certificate Numbering System

The certification numbering format is M-999999-XX, where 999999 is a unique sequential number and XX is the certificate issue number. The issue number is 01 for the initial issue of the certificate/wallet card. When certification is renewed the issue number is incremented by one.

## Certification Renewal

Within six months of its expiration a valid certificate may be renewed for a further period of five years if the conditions below are met.

In order to renew a certificate, the candidate must:

- advise [renewals@mobiusinstitute.com](mailto:renewals@mobiusinstitute.com) of their intention to renew.
- make the appropriate payment, at least 4 weeks prior to the expiration of the certification to [renewals@mobiusinstitute.com](mailto:renewals@mobiusinstitute.com)
- For renewal of an ultrasound certificate, the candidate must also submit evidence of passing a hearing test by submitting form [ED160 – Hearing Test Declaration](#). The date of the hearing test should be within 6 months of the renewal date.
- For renewal of an infrared thermography certificate, the candidate must also submit evidence of passing the MIBoC color test. Please contact [renewals@mobiusinstitute.com](mailto:renewals@mobiusinstitute.com) to arrange this online test.

If the criteria for renewal are not met, the candidate shall apply for certification following the procedure for new candidates

## Experience Verification Process

The candidate must provide verifiable details of work experience which is relevant to the technology and category of certification being applied for. Contact details and qualifications of persons who can verify the work experience must also be supplied. The nominated person may be asked to verify the work experience details provided by the applicant to ensure that there is impartial evaluation to confirm the continuing competence of the applicant.

**WARNING:** MIBoC will undertake additional verification procedures to ensure the accuracy of details provided. In the event that a deliberate attempt to deceive is detected, severe penalties will apply (including but not limited to withdrawal from certification, subsequent application for certification may be refused by MIBoC for up to 12 months, and other certification bodies may be informed). If in doubt about the validity of the information being provided, please seek advice from the MIBoC Certification Manager.