



**MOBIUS INSTITUTE
BOARD of CERTIFICATION**

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Charter of the Mobius Institute Board of Certification Governing Body

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1. Introduction

This document, which describes the constitution, terms of reference and method of working of the Mobius Institute Board of Certification Governing Body (GB), shall be approved by the MIBoC Governing Body and the Board of Directors (the Board).

2. Constitution

In order to preserve the impartiality of the MIBoC Scheme, and to take into considerations the varying needs of industry, the membership of the Governing Body is made up of not more than 10 positions filled by individuals appointed by the Board. The Governing Body shall represent all significantly concerned parties in the different sectors of the asset reliability and condition monitoring industries, including the consideration of public interest, with no single interest predominating. Stakeholders include members from industry as well as representatives from asset reliability and condition monitoring training and consulting companies.

If a Governing Body member has a vested interest in the subject of any decision the body makes, then that member must declare a conflict of interest and not participate in the decision-making process.

The Board shall appoint the Chair for the Governing Body.

Interested parties wishing to be represented on the Governing Body should contact the body chair, who shall refer it to the Board for consideration.

3. Terms of Reference

The Governing Body shall be the structure which safeguards impartiality, including provisions to assure the impartiality of the operations of the certification body.

The Governing Body shall ensure that impartiality and independence of MIBoC is established at all levels, including:

- the structure of the organization,
- its policies and procedures;
- evaluation;
- decisions and appeals on certification.

The Governing Body shall ensure that MIBoC does not engage in activities that could compromise its impartiality, or allow commercial, financial or other pressures to compromise impartiality. Measures established to ensure the independence and impartiality of the certification scheme are outlined in document ED032 – *Impartiality Policy*.

If requested, the management responsible for the various functions within MIBoC (including the Scheme Committee, Technical Committee, Certification and Financial management functions) must provide to the Governing Body all necessary information, including reasons for all significant decisions, actions and the selection of persons responsible for particular activities in respect of certification, to enable MIBoC to ensure proper and impartial certification.

If the advice of the Governing Board is not respected by the management or the Board of MIBoC, the GB shall take appropriate measures, which may include informing the accreditation body.

4. Method of Working

The Governing Body shall meet as frequently as is deemed necessary by its members. Meetings may be in the form of physical meetings, video, internet and telephone conferencing, as well as e-mail discussions. The quorum for a meeting shall be one third of the current members. The Governing Body will ordinarily work by consensus but, in the event that a vote is necessary, matters shall be decided by a simple majority, the Chair of the meeting having a casting vote in the event of a tied vote.

Notes and minutes of meetings shall be produced and circulated to members and the Board.

5. Membership

- Jason Tranter (Chair): Mobius Institute, Australia - *Training*
- Veli Lumme: Neurovision Oy, Finland – *Consulting & Training, also representing MIBoC Scheme Committee, strong association with Inspecta certification organization*
- Dean Whittle: Reliability Maintenance Services, UK – *Consulting & Training, also representing MIBoC Technical Committee, strong association with BINDT*
- Alain Naets: Pruftechnik, Belgium – *Vendor and Training*
- Tod Baer: Minnkota Power, USA – *Condition Monitoring Industry*
- Tom Murphy: SDT Hearnmore, UK – *Consulting, training & links to equipment manufacturer*