



**MOBIUS INSTITUTE
BOARD of CERTIFICATION**

1525 Frankston-Flinders Road
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AUSTRALIA

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RENEWAL PROCESS ARP

Asset Reliability Practitioner Certification Renewal

Version 6

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Introduction

Asset Reliability Certification lasts for a period of 3 years, after which the certificate may be renewed for a further 3 years provided the conditions outlined in this document are met.

Renewal of certification can be applied for in the last 4 months of the certification period and no more than 9 months after the certification expiration. Upon renewal the 3-year renewal period commences from the date of the current certification expiration.

NOTE: If the certification expiration date has exceeded 9 months, then the renewal application will be provided to the MIBoC Certification Manager to determine if there a plausible reason for exceeding the renewal period. It will at the discretion of the MIBoC Certification Manager

Terms and Definitions

Significant Interruption

An absence from (or change of) work activity which prevents the Candidate from practising the duties corresponding to the scope of the certification for a continuous period more than 6 months, or two or more periods for a total time exceeding 12 months.

NOTE: Legal holidays, or periods of sickness or courses of less than thirty days are not considered when calculating the interruption.

Certificate Numbering System

The certification numbering format is M-999999-XX, where 999999 is a unique sequential number and XX is the certificate issue number. The issue number is 01 for the initial issue of the certificate/wallet card.

When certification is renewed the issue number is incremented by one.



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Certification Renewal

In order to renew a certificate, the candidate must:

- Submit a [Renewal Request Form](#)
- Make payment prior to renewal being processed
- Update their experience information in their student profile, for the past 3 years since their original certification date
- Have verifiable details of ongoing asset reliability work experience which is relevant to the category of certification being applied for
- Have satisfactory documentary evidence of ongoing personal and professional development in the area of reliability improvement
- Complete and submit Application for Asset Reliability Practitioner Certification Renewal (refer Annex A), and

Asset reliability work experience can include the following:

- Work in an industrial facility in the field of condition monitoring, maintenance, reliability, engineering, or operations
- Sales consultant in the field of CBM/reliability
- Consultant in CBM/Reliability
- Manager of sales and consulting people in CBM/Reliability
- Instructor in CBM/Reliability

If the above is not met, and the renewal is unable to be processed the candidate will need to apply for certification as per the procedure for new candidates. The candidate will be required to retake the exam and meet the certification requirements to become certified.



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Experience Verification Process

The candidate must have satisfactory documentary evidence of ongoing personal and professional development in the area of reliability improvement during the current three-year certification period. The required ongoing personal and professional development can be achieved through a variety of methods as indicated in Annex A of this document.

WARNING: Whilst the renewal process is conducted on an honour system of reporting, MIBoC will audit five percent (5%) of applicants to verify the accuracy of reporting. The audit process will require the individual to provide documentary evidence to support the credit points claimed. It is the responsibility of the individual to collect and retain such documentation and promptly provide it to MIBoC when requested. Failure to do so may be grounds for denying the certification renewal.

Appeals may be made against failure to renew a MIBoC Certificate. The procedure for Complaints and Appeals is contained in ED007 – Complaints/Appeals Procedure.

Annex A: Application for Asset Reliability Practitioner Certification Renewal

Möbius TMS ID: _____ Student Name: _____

| PERSONAL AND PROFESSIONAL DEVELOPMENT | |
|---|----------------------|
| <i>Individuals will be required to accumulate a total of at least 50 renewal credit points (1 actual hour = 1 credit point)</i> | Credit points |
| Continued professional development in areas relevant to the skills outlined in the Body of Knowledge (BoK) as per Appendix A of document ED139-ARP - actual hours spent in the classroom | |
| Completed educational workshops, seminars, on-demand education, or other online controlled self-learning training relevant to the subject areas in the BoK – actual hours spent in the workshop or seminar or viewing an online course | |
| Participated as an active member of the MIBoC Reliability Technical or Scheme Committees – actual hours spent on committee activities | |
| Attended annual/executive/chapter meetings at organisations relevant to the subject areas in the BoK (such as SMRP, ASNT, CMVA, etc.) – actual hours spent in such activities | |
| Attended conferences relevant to the subject areas in the BoK (e.g. CBM Connect Live, SMRP, ASNT, CMVA, IMC, Reliable Plant, Euromaintenance, vendor sponsored conferences, etc.) – actual hours spent in conference sessions, up to 6 hours for each day of attendance | |
| Gave presentations at conferences or seminars relevant to the subject areas in the BoK – actual hours spent developing and presenting the paper, up to 5 hours per presentation | |
| Published articles or papers in publications relevant to the subject areas of the BoK - actual hours spent developing the article or paper, up to 10 hours per article/paper | |
| Authored a book or a significant chapter of a book relevant to the subject areas in the BoK – 20 hours per chapter | |
| Provided instruction in a course or workshop relevant to the subject areas in the BoK – actual hours spent delivering the course/workshop, plus up to 12 hours for development of each course/workshop hour (e.g. 6 hour course = 6 hours for delivery plus up to 12 hours if the individual also developed the course) | |
| Participated in the development of questions for the MIBoC Reliability Certification exam – up to 1 hour per question submitted | |
| Other activity or learning experience in the subject areas of the BoK, subject to the approval by the MIBoC Certification Manager – actual hours spent on the activity | |
| Completed work activity relevant to the subject areas in the BoK – maximum of 10 renewal credit points for each year of full-time work experience within the three-year certification period. | |
| TOTAL CREDIT POINTS ACCUMULATED (must be at least 50) | |